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5 April 1948

Chief, Personnel Branch
Attention: Classification Section

Chief, FBIB

Job Description for the Chief, FBIB

Persuant to your oral request, the following information is considered pertinent to the job description for the Chief, FBIB in addition to that which is contained in the job description as now written.

Under general direction of the Assistant Director, Office of Operations, P-8, has complete delegated authority for planning, organizing, and directing the world-wide functions of the Foreign Broadcast Information Branch which is charged with the responsibility for performing "all Federal monitoring and processing of foreign and clear text radio broadcasts and such monitoring of foreign wireless transmissions in recognized international codes as are required for the collection of intelligence information related to the national security."

To accomplish this mission the Chief, FBIB, attends Secret and Top Secret Situation Lectures by Research Specialists, Ambassadors, Military Attaches, etc. and reads Secret and Top Secret Situation Reports in order to keep abreast of the world situation. By knowledge gained through this means and by maintaining and directing liaison with top-level officials not only in CIA but in the State, Navy, Army and Air Force Departments, establishes intelligence objectives to be accomplished by the monitoring system. On his own responsibility and initiative directs the activities of the organization so as to obtain the maximum intelligence information in accordance with the knowledge gained through the method outlined above.

FBIB is the sole unit of the U.S. Government which is charged with maintaining, for the Government, up-to-date data on the foreign radio stations of the world, and for the analysis of each station to include the total number of hours broadcast each day, the percentage which is devoted to items which may be of intelligence value, language and frequency on which the station broadcasts, who controls the station, and its characteristics.

Having studied the above, the Chief, FBIB selects programs to be monitored and directs their coverage through chiefs of field stations located at Tokyo, Japan, Kauai, T.H., Portland, Oregon, Silver Hill, Maryland, London, England, and Cairo, Egypt, these chiefs of stations being directly responsible to the Chief, FBIB, in Washington. These stations are staffed with radio engineers, linguists, editors, analysts, and administrative and supervisory personnel numbering from 30 persons in Tokyo to approximately 100 in Cairo.

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The selected programs are intercepted by the radio engineer staff, monitored, recorded and translated by the linguistic staff, edited and analyzed by the editors and analysts, and the copy selected on the basis of targets furnished by the Chief, FBIB, transmitted daily via teletype to Washington. When

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requested, and at the direction of the Chief, FBIB, Field Stations furnish special services to U.S. policy-making officials and intelligence agencies located in their proximity. At present the Tokyo Bureau furnishes an average of 9,000 selected words per day to G-2 Far East Command in Tokyo; and 4,500 words per day, principally of intercepts from Northern Korea, to the Commanding General, U.S. Armed Forces in Korea. The Hawaii Bureau furnishes the Commanding General, U.S. Army Forces, Mid-Pacific in Hawaii with some 20,000 words per day. The London Bureau furnishes a summarized daily round-up to the Ambassadors and Military Attaches in London and Paris and to the Commanding Generals of the U.S. zones of occupation in Germany and Austria. Special studies have also been prepared in London for the Secretary of State during the London Conference and daily round-ups for the representative of the Secretary of State now attending the Freedom of Information Conference in Geneva.

Of approximately 10,000,000 words broadcast daily by 2,000 foreign transmitters, FBIB field stations, together with BBC in London, monitor approximately 2,000,000 words per day of which a selected 100,000 are filed to Washington which office is, as well as the field stations, in operation 24 hours per day, 7 days per week. In Washington, a selected 15-20,000 words are transmitted via teletype to the International Broadcasting Division of the State Department in New York.

The Washington office selects, edits and prepares for distribution approximately 75,000 words per day for the FBIB Daily Report and Weekly Surveys, which Surveys constitute a factual analysis of USSR radio broadcasts. Some 1,300 copies of the Daily Report are published daily and 350 copies of the Weekly Survey are published weekly.

Special Reports which constitute factual analysis of the large volume of broadcasts on a particular subject are prepared and issued as dictated by world affairs and events. These are prepared either on the initiative of the Chief, FBIB, or in reply to specific collection requests calling for handling of highly classified information. Such special studies have included furnishing the Secretary of State special reports prior to and during the Moscow and London Conferences; special reports prepared for the Director of CIA for transmission to the President on reactions to the President's speech of March 17th, and many other important subjects such as the Truman Doctrine, the Marshall Plan, etc.

The Chief, FBIB is responsible for the personal inspection and direction of the field stations and their coordination with the other intelligence activities of the U.S. and British Intelligence Service and Broadcasting Corporation. Such responsibility entails high level conferences with such policy-making officials as G-2, Far Eastern Command, Tokyo, the Commanding General, U.S. Army Forces, Mid-Pacific, Port Shafter, T.H., the Ambassadors, and Military Attaches in London and Cairo, the Colonial Governor and staff on Cyprus, the Director of the British Broadcasting Corporation Monitoring Service, representatives of the British Intelligence Service, and others.

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The Chief, FBIB is responsible to the Director for the selection of sites for new stations, for supplying the technical advice for planning and construction of such stations, for the selection and staffing of the stations and transfer of personnel, equipment, etc., thereto in order to implement the operation. One such station is near completion at Reseda, California, to which the present Portland station will be transferred in the near future. Three additional new stations have been approved by the Director and are to be constructed during the next 12 months: one on Okinawa to replace Kauai, one on Cyprus to replace the one in Cairo, and one at Hedgeneck, Md. (near Fort Washington) to replace Silver Hill and combine, in the interest of efficiency, certain parts of the operation now in the Washington office. This involves the expenditure of approximately \$2,000,000 during the next few months, in addition to the normal FBIB expenditures.

FBIB monitors a total of approximately 30 language, has a total of 350 employees including foreign nationals, and spends approximately \$2,000,000 per year.

Upon the Chief, FBIB falls the ultimate responsibility for this entire operation in all of its detail.

L. K. WHITE
Chief, FBIB

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